



K.Erik Swanson, Ph.D.
Superintendent of Education

GUAM HEAD START PROGRAM
DEPARTMENT OF EDUCATION
501 Mariner Avenue, Barrigada, GU 96913-1608
Tel: (671) 475-0484 • <https://guamheadstart.gdoe.net>



Angelina-Marie C. Lape
Program Director

DIRECTOR'S REPORT

May 2025

Per Section 642(d)(2) of the Head Start Act, the Guam Head Start Program shall ensure the sharing of information for use by the Guam Education Board (GEB) as its governing body and the Guam Head Start Policy Council (GHSPC), about program planning, policies, and Head Start operations.

- **BUDGET / FISCAL (pages 4 - 12)** – Budget Status as of April 28, 2025 is as follows:
 - FY2019 COVID grant
 - OHS approved the low-cost extension of this project period to June 29, 2025
 - COVID-19 CARES (Classroom-based Approaches and Resources for Emotion and Social skill Promotion) Grant – 100.0% has been expended
 - FY2021 COVID grants
 - COVID & American Rescue Plan (ARP) Grant – 100.0% has been expended
 - On 4/21/2025, OHS issued a Notice of Award (NOA # 09HE000942-01-04) was issued to close out the remaining \$46.30 in this grant.
 - Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) Grant – 100.0% has been expended
 - FY2023 – 95.9% of the total award has been spent and/or encumbered.
OHS approved the low-cost extension of this project period to June 29, 2025.
 - Basic Grant – 96.1% spent and/or encumbered.
 - Training and Technical Assistance Grant – 89.8% spent and/or encumbered
 - FY2024 – 74.7% of the total award has been spent and/or encumbered.
 - Basic Grant – 74.6% spent and/or encumbered
 - Training and Technical Assistance Grant – 79.6% spent and/or encumbered
- **MEALS (pages 13):**
 - Attached is the CACFP Meal Reimbursement report of meals and snacks provided through USDA programs for March 2025.
- **PROGRAM UPDATES:**
 - **Staffing (pages 14)**
Matrix regarding status of current Head Start staff vacancies is attached and summarized below:
 - Personnel Actions were finalized for the following:
 - 1 On-Call Substitute Teacher (reasonable accommodations)
 - Human Resources is reviewing eligibility lists for the following:
 - 1 Social Worker II, 5 Limited-Term Head Start Aide, 2 Community Program Aide I, 1 Community Program Aide I

- **ERSEA: (Eligibility, Recruitment, Selection, Enrollment, Attendance)**

- **Eligibility and Recruitment:** Outreach registration for the upcoming school year has begun. Current flyer is attached.

- **Enrollment:** The program has met the goal for enrollment at 97%. The following reflects the end of month enrollment thus far:

Month	End of Month Enrollment	Month	End of Month Enrollment
August 2024	464/534 = 86%	January 2025	523/534 = 97%
September 2024	470/534 = 88%	February 2025	519/534=97%
October 2024	487/534 = 91%	March 2025	511/534=95%
November 2024	518/531 = 97%	April 2025	503/534=94%
December 2024	520/534 = 97%		

- **Attendance:** The goal for Average Daily Attendance (ADA) is 85%. The following reflects monthly Average Daily Attendance thus far.

Month	Monthly ADA	Lowest ADA	Highest ADA
August 2024	56.03%	41% @ Carbullido PM	71% @ HS Truman
September 2024	60%	47% @ Carbullido PM	92% @ Chief Brodie II
October 2024	76.05%	42% @ Carbullido PM	100% @ Chief Brodie II
November 2024	75.68%	56% @ Carbullido AM	89% @ HS Truman
December 2024	75.47%	50% @ Carbullido PM	86% @ PC Lujan
January 2025	74.30%	41% @ Carbullido PM	86% @ Astumbo
February 2025	74.14%	43% @ Carbullido PM	87% @ PC Lujan
March 2025	75.02%	51% @ Carbullido PM	86% @ PC Lujan & Finegayan

- **CORRESPONDENCE from the Office of Head Start (pages 11 - 25)**

- Correspondence

- HSES Grantee Correspondence 2025.04.15 - 09CH012638 NCC Review
- Email 2025.04.19 2025-2026 Availability Dates Requested for Guam Department of Education/09CH012638

- Additional information and resources:

- Eblast 2025.04.04 Consolidating the Head Start Regional Offices
- Eblast 2025.04.22 Infant and Early Childhood Mental Health Consultation National Office Hours
- Eblast 2025.04.23 PMS Now Requires Federal Awarding Agencies to Approve Payment Requests
- [EMAIL EXTERNAL] ACF-OHS-IM-25-04 Expanding Educational Freedom and Opportunities for Families in Head Start Programs

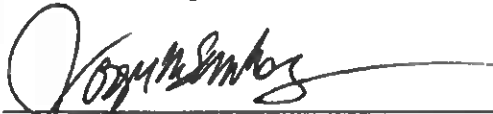
- **SUMMARY OF ACTION ITEMS FOR CONSIDERATION:**

- None at this time

Submitted: May 1, 2025



Angelina-Marie C. Lape
Head Start Program Director



Joseph L.M. Sanchez
Deputy Superintendent, Curriculum and Instructional Improvement



K. Erik Swanson, PhD
Superintendent of Education

GUAM DOE

HS COVID GRANTS

04/28/2025



FOR 2025 07

ACCOUNTS FOR:		ORIGINAL		REVISED		YTD EXPENDED		ENC/REQ		AVAILABLE		PCT	
19	FY2019	APPROP	BUDGET	BUDGET	BUDGET	YTD EXPENDED	YTD EXPENDED	ENC/REQ	ENC/REQ	BUDGET	BUDGET	USED	USED
32100 HEAD START COVID 19 CARES													
76125	831	217	PART-TIME FY19 COV	109,566.00	30,179.63	30,179.63	.00	.00	.00	.00	.00	100.0%	100.0%
76126	831	217	BENEFITS FY19 COVI	40,658.00	6,740.62	6,740.62	.00	.00	.00	.00	.00	100.0%	100.0%
76127	831	217	LOCAL MIL FY19 COV	4,000.00	.00	.00	.00	.00	.00	.00	.00	100.0%	100.0%
76128	831	217	CONTRACTUAL FY19 C	98,981.00	279,532.00	279,532.00	254,036.00	.00	.00	.00	.00	100.0%	100.0%
76129	831	217	SUPPLY FY19 COVID	167,822.00	102,186.63	102,186.63	.00	.00	.00	.00	.00	100.0%	100.0%
76130	831	217	EQUIPMENT FY19 COV	34,618.00	50,642.49	50,642.49	.00	.00	.00	.00	.00	100.0%	100.0%
76132	831	217	INDIRECT FY19 COVI	13,638.00	.00	.00	.00	.00	.00	.00	.00	.0%	.0%
TOTAL HEAD START COVID 19 CARE				469,283.00	469,281.37	469,281.37	254,036.00	.00	.00	.00	.00	100.0%	100.0%
TOTAL FY2019				469,283.00	469,281.37	469,281.37	254,036.00	.00	.00	.00	.00	100.0%	100.0%

GUAM DOE

HS COVID GRANTS

04/28/2025

FOR 2025 07

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
21 FY 2021						

32100 HEAD START COVID 19 CARES

76140 831 217 SALARY FY21 COVID	59,800.00	15,933.65	15,933.65	.00	.00	100.0%
76141 831 217 BENEFITS FY21 COVI	18,687.00	15,829.53	15,829.53	.00	.00	100.0%
76142 831 217 PART-TIME FY21 COV	.00	55,482.67	55,482.67	.00	.00	100.0%
76143 831 217 CONTRACTUAL FY21 C	13,096.00	17,998.00	17,998.00	.00	.00	100.0%
76144 831 217 SUPPLY FY21 COVID	62,000.00	165,372.72	165,336.72	.00	36.00	100.0%
76145 831 217 EQUIPMENT FY21 COV	.00	255,920.94	255,911.61	.00	9.33	100.0%
76147 831 217 INDIRECT FY21 COVI	7,135.00	9,205.56	9,205.56	.00	.97	100.0%
76148 831 217 TRAVEL FY21 COVID	5,000.00	78,297.93	78,296.96	.00	.00	100.0%
76187 831 217 CAPITAL FY21 CRRSA	.00	24,890.00	24,890.00	.00	.00	100.0%
TOTAL HEAD START COVID 19 CARE	165,718.00	638,931.00	638,884.70	.00	46.30	100.0%

32101 HEAD START CRRSA FY21

76180 831 217 SALARY FY21 CRRSA	.00	48,210.50	48,210.50	.00	.00	100.0%
76182 831 217 BENEFITS FY21 CRRS	.00	7,904.94	7,904.94	.00	.00	100.0%
76183 831 217 CONTRACTUAL FY21 C	.00	15,788.50	15,788.50	.00	.00	100.0%
76184 831 217 SUPPLY FY21 CRRSA	.00	48,667.29	48,667.29	.00	.00	100.0%
76185 831 217 EQUIPMENT FY21 CRR	.00	12,006.34	12,006.34	.00	.00	100.0%
76187 831 217 CAPITAL FY21 CRRSA	.00	22,109.30	22,109.30	.00	.00	100.0%
76188 831 217 INDIRECT FY21 CRRS	.00	6,031.13	6,031.13	.00	.00	100.0%
TOTAL HEAD START CRRSA FY21	.00	160,718.00	160,718.00	.00	.00	100.0%

TOTAL FY 2021

165,718.00

.00

.00

46.30

100.0%



GUAM DOE

HS COVID GRANTS

04/28/2025



FOR 2025 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	635,001.00	1,268,930.37	1,268,884.07	254,036.00	.00	46.30	100.0%

** END OF REPORT - Generated by LUCILLE A. MAYO **



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09HE000942-01-04

FAIN# 09HE000942

Federal Award Date: 04/21/2025

Recipient Information

1. Recipient Name

GUAM DEPARTMENT OF EDUCATION
500 Mariner Ave
Guam Department of Education
Barrigada, GU 96913-1608
[NO DATA]

2. Congressional District of Recipient

00

3. Payment System Identifier (ID)

1660491518A2

4. Employer Identification Number (EIN)

660491518

5. Data Universal Numbering System (DUNS)

855023255

6. Recipient's Unique Entity Identifier (UEI)

DXENVKMN4C34

7. Project Director or Principal Investigator

Ms. Angelina Lape
Program Director
aclape@gdoe.net
6714750494

8. Authorized Official

Dr. Mary Okada
mary.okada@guamcc.edu
000-000-0000

Federal Agency Information

ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information

Mr. Jeffrey Arciero
Grants Management Officer
jeffrey.arciero@acf.hhs.gov
617-565-2446

10. Program Official Contact Information

Ms. Cynthia T Yao
Head Start Program
Cynthia.Yao@acf.hhs.gov
415-437-8451

Federal Award Information

11. Award Number

09HE000942-01-04

12. Unique Federal Award Identification Number (FAIN)

09HE000942

13. Statutory Authority

42 USC 9801 ET SEQ.

14. Federal Award Project Title

COVID (P.L. 116-260) and American Rescue Plan

15. Assistance Listing Number

93.600

16. Assistance Listing Program Title

Head Start

17. Award Action Type

Project Period Closeout

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 04/01/2021 - End Date 03/30/2024

20. Total Amount of Federal Funds Obligated by this Action (\$46.30)

20a. Direct Cost Amount \$772,451.70

20b. Indirect Cost Amount \$0.00

21. Authorized Carryover \$0.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$799,649.00

24. Total Approved Cost Sharing or Matching, where applicable \$0.00

25. Total Federal and Non-Federal Approved this Budget Period \$799,602.70

26. Period of Performance Start Date 04/01/2021 - End Date 03/30/2024

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance \$799,602.70

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Mr. Jeffrey Arciero
Grants Management Officer

30. Remarks

See Remarks (continuation)



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09HE000942-01-04

FAIN# 09HE000942

Federal Award Date: 04/21/2025

Recipient Information

Recipient Name

GUAM DEPARTMENT OF EDUCATION

500 Mariner Ave

Guam Department of Education

Barrigada, GU 96913-1608

[NO DATA]

Congressional District of Recipient

00

Payment Account Number and Type

1660491518A2

Employer Identification Number (EIN) Data

660491518

Universal Numbering System (DUNS)

855023255

Recipient's Unique Entity Identifier (UEI)

DXENVKMN4C34

31. Assistance Type

Discretionary Grant

32. Type of Award

Service

33. Approved Budget

(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only

II. Total project costs including grant funds and all other financial participation

a. Salaries and Wages	\$219,800.00
b. Fringe Benefits	\$18,734.00
c. Total Personnel Costs	\$238,534.00
d. Equipment	\$257,904.00
e. Supplies	\$172,000.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$34,049.70
i. Contractual	\$69,964.00
j. TOTAL DIRECT COSTS	\$772,451.70
k. INDIRECT COSTS	\$27,151.00
l. TOTAL APPROVED BUDGET	\$799,602.70
m. Federal Share	\$799,602.70
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes

FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
I-G091100	09HE00094201C5	ACFOHS	41.51	93.600	\$0.00	75-21-1536
I-G091200	09HE00094201C6	ACFOHS	41.51	93.600	(\$46.30)	75-2122-1536



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09HE000942-01-04

FAIN# 09HE000942

Federal Award Date: 04/21/2025

Remarks (Continuation)

This award is issued to close the project period on Line 26 based on the final Federal Financial Report(s) (SF-425(s)) for the document numbers on Line 34. The deobligation in Line 20 reconciles the Payment Management System authorized amount to the data reported of disbursed and expended amounts.

The Summary Federal Award Financial Information (Lines 19 -27) and the Approved Budget (Lines 33) reflect the cumulative deobligation of open document numbers. Please refer to Line 34 for the breakdown of deobligations to Accounting and Document Numbers.

The closeout of a grant does not affect your obligation to return any amounts due as a result of later audit disallowances, refunds, corrections or other actions. All funds due that are not returned constitute a debt to the Federal government. It is not necessary to submit revised closeout documents with each refund; however, it is necessary that each refund follow the instructions of the Payment Management System: <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>

If the grant is closed based on an approved provisional indirect cost rate and the negotiated final indirect cost rate is lower than the approved provisional rate, your organization is required to recalculate indirect costs and return all excess indirect costs claimed to ACF within 30 days of the date of the letter transmitting the final rates.

All property, equipment and supplies associated with this grant agreement must be transferred to the subsequent non-competing or competitive new grant agreement for continued use by the Head Start/Early Head Start program.

Financial records, supporting documents, statistical records, and all other records pertinent to an award shall be retained for a period of 3 years from the date of submission of the final FFR except that if any litigation, claim, or audit findings involving the records have been resolved and final action taken. Records for real property and equipment acquired with Federal funds or any required matching or cost sharing shall be retained for 3 years after final disposition.

We reserve the right to re-open this grant agreement.

GUAM DOE

HEAD START GY23 & GY24

04/28/2025



FOR 2025 07

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	ENC/REQ	AVAILABLE	PCT
23	APPROP	BUDGET	YTD EXPENDED	ENC/REQ	BUDGET	USED
23						
32010 BASIC GRANT AWARD						
76220 831 215 SALARY FY23 BASIC	2,360,373.00	2,220,341.21	2,220,341.21	.00	.00	100.0%
76221 831 215 PART-TIME FY23 BAS	339,822.00	182,371.42	182,371.42	.00	.00	100.0%
76222 831 215 STIPENDS FY23 BASI	6,908.00	17,174.39	17,174.39	.00	.00	100.0%
76223 831 215 BENEFITS FY23 BASI	1,099,934.00	1,055,701.44	1,055,701.44	.00	.00	100.0%
76224 831 215 MILEAGE FY23 BASIC	14,000.00	10,498.63	10,498.63	.00	.00	100.0%
76225 831 215 CONTRACTUAL FY23 B	154,964.00	1,514,202.18	609,053.39	749,025.00	156,123.79	89.7%
76226 831 215 SUPPLY FY23 BASIC	112,550.00	121,274.70	58,661.45	32,619.54	29,993.71	75.3%
76227 831 215 EQUIPMENT FY23 BAS	-126,145.00	590,784.66	492,932.86	89,736.14	8,115.66	98.6%
76228 831 215 MISC. FY23 BASIC	26,520.00	103.50	103.50	.00	.00	100.0%
76229 831 215 INDIRECT FY23 BASI	87,863.00	78,726.53	49,175.82	.00	29,550.71	62.5%
76235 831 215 OVERTIME FY23 BASI	4,798.59	10,384.69	10,384.69	.00	.00	100.0%
TOTAL BASIC GRANT AWARD	4,081,587.59	5,801,563.35	4,706,398.80	871,380.68	223,783.87	96.1%

32030 TRAINING AND TECHNICAL ASSISTANCE

76230 831 215 TRAVEL FY23 T/TA	12,843.00	68,687.01	68,687.01	.00	.00	100.0%
76231 831 215 MILEAGE FY23 T/TA	4,500.00	1,278.58	1,278.58	.00	.00	100.0%
76232 831 215 CONTRACTUAL FY23 T	.00	121,704.06	102,208.98	.00	19,495.08	84.0%
76234 831 215 MISC. FY23 T/TA	30,494.00	.00	.00	.00	.00	.0%
TOTAL TRAINING AND TECHNICAL A	47,837.00	191,669.65	172,174.57	.00	19,495.08	89.8%
TOTAL FY 2023	4,129,424.59	5,993,233.00	4,878,573.37	871,380.68	243,278.95	95.9%

GUAM DOE

HEAD START GY23 & GY24

04/28/2025

FOR 2025 07

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	WTD EXPENDED	ENC/REQ	AVAILABLE	PCT
24	APPROP	BUDGET				BUDGET	USED
FY 2024							

32010 BASIC GRANT AWARD

76236 831 215 SALARY FY24 BASIC	2,127,032.00	2,135,932.00	1,726,552.55	166,875.99	.00	409,379.45	80.8%
76237 831 215 PART-TIME FY24 BAS	575,881.00	410,881.00	156,351.52	16,455.27	.00	254,529.48	38.1%
76238 831 215 STIPENDS FY24 BASI	4,816.00	4,816.00	.00	.00	.00	4,816.00	0%
76239 831 215 BENEFITS FY24 BASI	1,377,920.00	1,227,920.00	957,073.16	105,327.11	.00	270,846.84	77.9%
76240 831 215 LOCAL MILEAGE FY24	3,000.00	18,000.00	2,665.86	.00	.00	15,334.14	14.8%
76241 831 215 CONTRACTUAL FY24 B	149,730.00	440,830.00	34,988.58	3,860.00	327,927.11	77,914.31	82.3%
76242 831 215 SUPPLY FY24 BASIC	22,000.00	22,000.00	532.93	.00	3,904.97	17,562.10	20.2%
76243 831 215 EQUIPMENT FY24 BAS	10,000.00	10,000.00	.00	.00	.00	10,000.00	0%
76244 831 215 MISC FY24 BASIC	31,324.00	31,324.00	146.64	129.39	.00	31,177.36	.5%
TOTAL BASIC GRANT AWARD	4,301,703.00	4,301,703.00	2,878,311.24	292,647.76	331,832.08	1,091,559.68	74.6%

32030 TRAINING AND TECHNICAL ASSISTANCE

76246 831 215 TRAVEL FY24 T/TA	12,000.00	48,953.00	47,625.09	80.00	.00	1,327.91	97.3%
76247 831 215 LOCAL MILEAGE FY24	4,500.00	4,500.00	458.95	.00	.00	4,041.05	10.2%
76248 831 215 CONTRACTUAL FY24 T	28,000.00	28,000.00	14,135.00	135.00	3,800.00	10,065.00	64.1%
76249 831 215 MISC. FY24 T/TA	4,500.00	.00	.00	.00	.00	.00	0%
86250 831 215 SUPPLY FY24 T/TA	1,494.00	1,494.00	.00	.00	.00	1,494.00	0%
TOTAL TRAINING AND TECHNICAL A	50,494.00	82,947.00	62,219.04	215.00	3,800.00	16,927.96	79.6%
TOTAL FY 2024	4,352,197.00	4,384,650.00	2,940,530.28	292,862.76	335,632.08	1,108,487.64	74.7%



GUAM DOE

HEAD START GY23 & GY24

04/28/2025

FOR 2025 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
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GRAND TOTAL	8,481,621.59	10,377,883.00	7,819,103.65	617,915.06	1,207,012.76	1,351,766.59	87.0%
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** END OF REPORT -- Generated by LUCILLE A. MAYO **

MONTHLY SUMMARY OF MEAL ACTIVITY & COST PER CONTRACTOR

* MARCH 2025

SCHOOL	BREAKFAST		LUNCH		SNACK		TOTAL REIMBURSEMENT AMOUNT		CASH IN LIEU		GRAND TOTAL REIMBURSEMENT
	MEALS	AMOUNT @ 3.06	MEALS	AMOUNT @ 5.76	MEALS	AMOUNT @ 1.58			MEALS	REIMB @ 0.30	
ADACAO ELEM	308	942.48	307	1,768.32	0	-	2,710.80		307	92.10	2,802.90
ASTUMBO ELEM	322	985.32	322	1,854.72	302	477.16	3,317.20		322	96.60	3,413.80
BP CARBULLIDO ELEM	239	731.34	357	2,056.32	116	183.28	2,970.94		357	107.10	3,078.04
CL TAITANO ELEM	536	1,640.16	534	3,075.84	282	445.56	5,161.56		534	160.20	5,321.76
CHIEF BRODIE ELEM	589	1,802.34	592	3,409.92	319	504.02	5,716.28		592	177.60	5,893.88
DL PEREZ ELEM (GDOE Operated)	515	1,575.90	572	3,294.72	281	443.98	5,314.60		572	171.60	5,486.20
FINEGAYAN ELEM	343	1,049.58	344	1,981.44	326	515.08	3,546.10		344	103.20	3,649.30
HB PRICE ELEM	559	1,710.54	574	3,306.24	0	-	5,016.78		574	172.20	5,188.98
HS TRUMAN ELEM	110	336.60	123	708.48	0	-	1,045.08		123	36.90	1,081.98
INARAJAN ELEM	263	804.78	271	1,560.96	271	428.18	2,793.92		271	81.30	2,875.22
JM GUERRERO ELEM	314	960.84	314	1,808.64	314	496.12	3,265.60		314	94.20	3,359.80
MA ULLOA ELEM	558	1,707.48	575	3,312.00	557	880.06	5,899.54		575	172.50	6,072.04
MACHANANAO ELEM	257	786.42	239	1,376.64	0	-	2,163.06		239	71.70	2,234.76
MARCIAL SABLAN ELEM	232	709.92	253	1,457.28	223	352.34	2,519.54		253	75.90	2,595.44
MERIZO ELEM	260	795.60	262	1,509.12	260	410.80	2,715.52		262	78.60	2,794.12
MU LUJAN ELEM	306	936.36	312	1,797.12	312	492.96	3,226.44		312	93.60	3,320.04
PC LUJAN ELEM	344	1,052.64	337	1,941.12	337	532.46	3,526.22		337	101.10	3,627.32
TALOFOFO ELEM	233	712.98	271	1,560.96	0	-	2,273.94		271	81.30	2,355.24
UPI ELEM	281	859.86	293	1,687.68	0	-	2,547.54		293	87.90	2,635.44
WETTENGEL ELEM	562	1,719.72	585	3,369.60	0	-	5,089.32		585	175.50	5,264.82
TOTAL	7,131	21,820.86	7,437	42,837.12	3,900	6,162.00	\$ 70,819.98		7,437	2,231.10	73,051.08

* Reference Federal Register Vol 89 No 132

Prepared by: Danay Quichocho Date: 4-11-25

Approved by: Anthony S. Monforte Date: 4/11/25

Administrator

Reviewed by: Irish H. Davis Date: 4/11/25

Status Update:
Head Start Vacancies as of 4/30/2025

Position	RTF Submitted	Approval Process	Actions by Human Resources
5 - Head Start Aide (LTPT) <ul style="list-style-type: none"> • Funding: Federal <ul style="list-style-type: none"> ○ Vice M. Acabado ○ Vice J. Quintanilla ○ Vice A. Tenorio ○ Vice R. Salas ○ Vice A. Anderson 	<ul style="list-style-type: none"> • 7/5/24 for 16 vacancies • 12/31/24 for Vice M. Guerrero • 4/29/25 for S. Taimanglo 	<ul style="list-style-type: none"> • Approved by Deputy Supt, C&II – 7/5/24 • Certified by the Budget Office – 7/17/24 • Approved by Deputy Supt, FAS – 1/7/25 (MG) • Approved by Supt – 1/9/25 (MG) • Received by HR – 1/9/25 (MG) 	<ul style="list-style-type: none"> • Interviews conducted Thursday, 9/5/24 and information on recommended applicants forwarded to HR <ul style="list-style-type: none"> ○ Not all positions were filled due to insufficient applicants • Position Announced – 11/26/24 to 12/13/24 (HRD-006-2025) <ul style="list-style-type: none"> ○ Re-announced due to insufficient applicants. Less than five (5) applications received and under review by HR • 2/6/25 - Interview conducted for one applicant and recommendation submitted to HR <ul style="list-style-type: none"> ○ 3/18/25 – One applicant effective • 3/28/25 – Submitted request to interview additional applicants
2 - Community Program Aide I <ul style="list-style-type: none"> • Funding: Federal • New 	<ul style="list-style-type: none"> • 9/20/24 Request to Convert Positions and Fill Vacancies was approved by Supt 9/24/24 	<ul style="list-style-type: none"> • Approved by Deputy Supt, C&II – 9/21/24 • Certified by the Budget Office – 12/4/24 • Approved by Deputy Supt, FAS – 12/13/24 • Approved by Supt – 12/13/24 • Received by HR – 12/16/24 	<ul style="list-style-type: none"> • Position Announced – 11/6/24 to 11/29/24 (HRD-001-2025) • 1/23/25 - Interviews conducted and recommendations submitted to HR • 3/26/25 – HR advised that one applicant declined the job offer and the second was not able to clear administrative clearance. Eligibility list for this position has been exhausted. HR will announce the position again.
1 - Social Worker II <ul style="list-style-type: none"> • Funding: Federal • New – In lieu of Program Coordinator II – Vice E. Carter 	<ul style="list-style-type: none"> • 11/27/24 	<ul style="list-style-type: none"> • Approved by Deputy Supt, C&II – 12/10/24 • HR notice to proceed – 12/11/24 • Certified by the Budget Office – 2/14/25 • Approved by Deputy Supt, FAS • Approved by Supt • Received by HR 	<ul style="list-style-type: none"> • 3/24/25 – HR received the fully executed RTF
1 - Community Program Aide II <ul style="list-style-type: none"> • Funding: Federal • Vice R. Yatar 	<ul style="list-style-type: none"> • 1/17/25 	<ul style="list-style-type: none"> • Approved by Deputy Supt, C&II – 1/21/25 • HR notice to proceed – 2/13/25 • Certified by the Budget Office – 2/14/25 • Approved by Deputy Supt, FAS • Approved by Supt • Received by HR 	<ul style="list-style-type: none"> • 3/14/25 – HR received the fully executed RTF • 3/19/25 – Job announcement posted (Closing date: April 1)
1 - Social Worker II <ul style="list-style-type: none"> • Funding: Federal • Vice A. Cruz 	<ul style="list-style-type: none"> • 2/27/25 	<ul style="list-style-type: none"> • Approved by Deputy Supt, C&II – 2/28/25 • Approved by Deputy Supt, FAS • Approved by Supt • Received by HR 	<ul style="list-style-type: none"> • 3/14/25 – HR received the fully executed RTF

GUAM HEAD START PROGRAM SY 25-26

REGISTER TODAY

FOR THE UPCOMING SCHOOL YEAR

WOULD YOU LIKE TO GIVE YOUR
CHILD A HEAD START IN LIFE?
IS YOUR CHILD 3 TO 5 YEARS OLD?
DO YOU RECEIVE SNAP?



ELIGIBLE AGES

- 3 years old (Jan. - July 2022)
- 4 years old (Jan. - Dec. 2021)
- 5 years old (Aug. - Dec. 2020)

For more information on
eligibility, visit our website or
scan the QR code or link below.

<https://bit.ly/HeadStartOnlineInquiry>



OUTREACH SCHEDULE

DEDEDO PUBLIC HEALTH CENTER ▶ APRIL 21 - MAY 15, Monday to Thursday
▶ MAY 26 - JUNE 26, Monday to Thursday

INARAJAN PUBLIC HEALTH CENTER ▶ MAY 12 - 15, Monday to Thursday
▶ JUNE 9 - 12, Monday to Thursday

HAGAT MAYOR'S OFFICE ▶ JUNE 16 - 19, Monday to Thursday

*On GovGuam Holidays and Weekends.

Visit us from 8:30am to 3:30pm to register your child.

FOR MORE INFORMATION, CALL US AT 671-475-0484.



View Grant Correspondence

Grant Correspondence	
Subject	HSES Grantee - 09CH012638 - 09CH012638 NCC Review
Sent	04/15/2025 01:19 PM, EDT
To:	Chief Financial Officer - Morgan Paul <mwpaul@gdoe.net> Head Start Director - Angelina-Marie Lape <aclape@gdoe.net>
Cc:	
Status	Sent

From: Nikki Crisman (nikki.crisman@acf.hhs.gov)

Grant Number: 09CH012638

Grantee Name: Guam Department of Education

Good afternoon. Please let me introduce myself. I am Nikki Crisman, and I am the Grant Management Specialist reviewing the fiscal portion of your NCC this year. There are a couple of minor things that you will need to adjust on this application. Additionally, I have a few questions.

- 1) The NFS requirement is \$1,086,924 vs \$1,111,146-you are over projecting. Do you want to leave it? If you submit this NCC with the overage of the NFS you will be responsible to collect and report on this overage.
- 2) What is the source of the staff salary you are claiming? Need to verify this is not another federal funding source?
- 3) Please note the definition of equipment (2 CFR 200.33) is tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level for financial statement purposes or \$10,000. The items you have do not meet the equipment definition. Please remove them from the budget, 424A and Narrative and add to other in the narrative, budget and 424A.
- 4) For your proposed travel cost line item, you will need to provide the information that is attached in the example provide. Please not registration needs removed from travel and added to other. You will need to update the budget, SF 424A and Narrative.
Please make these changes and return the NCC application by April 23rd. If you wish to jump on a call to discuss, please let me know.

Respectfully,
Nikki Crisman
Grants Management Specialist
Administration for Children and Families
Office of Grants Management
Office: 816-321-7268

Attachments: There are (1) attachment(s) related to this message available to be viewed or downloaded in HSES.

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.

Attachments	Travel documentation requirements.docx
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[Back](#)



Angelina Marie C Lape <aclape@gdoe.net>

[EMAIL EXTERNAL] 2025 - 2026 Availability Dates Requested for Guam Department of Education/09CH012638

1 message

noreply@ams20.com <noreply@ams20.com>

Tue, Apr 29, 2025 at 2:34 AM

To: aclape@gdoe.net

Cc: keswanson@gdoe.net, angelsablan5577@gmail.com, RL Pending <ohsmonitoring@dlhcorp.com>



Dear Director,

Each year, the Office of Head Start (OHS) requests all Grant Recipients to complete an **Availability Calendar** to support the scheduling of federal monitoring reviews. The Availability Calendar helps ensure that reviews occur when your program is operational, and children are present.

For the upcoming program year (October 2025 – September 2026), we ask that you submit your Availability Calendar by **May 23, 2025**. Instructions for submission can be found by clicking the "**Manage Availability Dates**" link below.

Your Availability Calendar should indicate dates when your program is not operating and when children are not in session. To support scheduling flexibility, please provide **at least two full weeks (Monday–Friday)** of availability per month during your program year. *(Note: Two weeks of availability are not required for November 2025.)*

Please note:

- **OHS may conduct unannounced reviews at any time.** While availability dates are considered in scheduling, recipients identified for unannounced reviews will not receive advance notice of the review date.
- If your agency holds multiple Head Start or Early Head Start grants, you will receive **one email link** with options to complete the Availability Calendar for each grant. If there are different Program Directors across grants, separate email links may be sent to each Director.

If your program calendar is not yet finalized, please submit your best estimate. You are expected to review and update your Availability Calendar as your program schedule changes. However, **no changes will be accepted after December 15, 2025.**

To access your Availability Calendar, click on the link below: **Manage Availability Dates** *(We recommend using Google Chrome. You may also right-click on the link and paste it into your Chrome browser.)*

If you have any questions, please contact DLH at OHSmonitoring@dlhcorp.com or call **1-800-518-1932 (Option 2)**. Please include your program name and grant number in all correspondence.

Thank you for your continued partnership.

Sincerely,

OHS Monitoring Team.

Aligned Monitoring System

support@ohs-monitoring.com - 1-800-518-1932 (option 4).



Angelina Marie C Lape <aclape@gdoe.net>

[EMAIL EXTERNAL] Consolidating the Head Start Regional Offices

1 message

HSES Announcements <notice@hsesannouncements.org>
Reply-To: HSES Announcements <notice@hsesannouncements.org>
To: aclape@gdoe.net

Fri, Apr 4, 2025 at 4:34 AM



Consolidating the Head Start Regional Offices

Dear Head Start Grant Recipient,

Department of Health and Human Services (HHS) Secretary Robert F. Kennedy recently announced a major restructuring in accordance with President Trump's Executive Order "Implementing the President's 'Department of Government Efficiency' Workforce Optimization Initiative." This restructuring will serve multiple goals without impacting critical services, ultimately saving taxpayers \$1.8 billion per year.

As part of this restructuring, HHS is consolidating its 10 regional offices into 5, closing offices in Boston, New York, Chicago, Seattle, and San Francisco, effective April 1, 2025. We recognize the importance of ensuring continuity for Head Start grant recipients in the affected regions. To support you during this transition, please continue to use the Correspondence feature within the Head Start Enterprise System (HSES) as your primary means of communication for specific grant activities. OHS staff are monitoring these communications to address any immediate assistance needs. For general questions, you may contact us at ohsrecipientsupport@acf.hhs.gov and we will respond promptly.

The Office of Head Start (OHS) staff remain fully committed to supporting Head Start grant recipients and the important work you do to serve children and families across the nation. This restructuring will not impact the critical services you rely on, and we are here to ensure a seamless experience as we move forward together.

Thank you for your continued partnership.

/ Laurie Todd-Smith, Ph.D./

Laurie Todd-Smith, Ph.D.
Deputy Assistant Secretary for Early Childhood Development
Department of Health and Human Services
Administration for Children and Families
Office of Early Childhood Development

HSES Help Desk

Email: help@hsesinfo.org

Toll Free: 866-771-4737 Local: 571-429-4858

**[EMAIL EXTERNAL] Infant and Early Childhood Mental Health Consultation National Office Hours**

2 messages

Office of Head Start <HeadStartinfo@acf.hhs.gov>
Reply-To: HeadStartinfo@acf.hhs.gov
To: "aclape@gdoe.net" <aclape@gdoe.net>

Tue, Apr 22, 2025 at 1:00 AM

Administration for Children & Families

Office of Head Start

**National Center on
Health, Behavioral Health, and Safety****Infant and Early Childhood Mental Health Consultation National
Office Hours****4th Monday of Each Month****April 28 – July 28, 2025****1–2:30 p.m. ET****[Register Now!](#)**

This series of national office hours highlights components of successful **infant and early childhood mental health consultation (IECMHC)** in Head Start programs. Join this monthly forum to ask questions about IECMHC. Kadija Johnston, LICSW, and Amy Hunter, LICSW, from the National Center on Health, Behavioral Health, and Safety (NCHBHS) answer questions from participants and offer in-depth information on a variety of topics related to IECMHC.

Key Topics

The national office hours focus on participant questions and concerns and a range of other topics, including:

- Best practices for effective IECMHC
- How relationships with caring adults support the social and emotional well-being of infants and young children
- Strategies IECMH consultants can use to support the well-being of caregivers
- The multiple levels of IECMHC, including program-wide, classroom, and child- and family-focused consultation
- A wide range of IECMHC activities
- How IECMHC services can support an enhanced focus on family engagement.

Register Now!

Select the link to register for one or more sessions: https://georgetown.zoom.us/join/register/WN_LdqZS2vQRWJou08gVYwG#registration

Participants will receive a monthly email reminder to join the next national office hours, through July 2025.

Related Resources

Explore related HeadStart.gov resources on to learn more.

- [Mental Health Consultation](#)
- [Foundations of Infant and Early Childhood Mental Health Consultation](#)
- [How Mental Health Consultants Support Child Care Programs](#)

All HeadStart.gov pages are translated into Spanish. Select the Español button on the top right corner to see the Spanish translation.

Stay Connected!

[Join MyPeers](#) to connect with Head Start and early childhood colleagues around the country on this and other topics. Members of the **Infant and Early Childhood Mental Health Consultation National Office Hours** community are currently networking, sharing, and learning from each other. Find it under "All Communities" and select the blue "Join" button.

Please share this message with colleagues who may be interested in this topic.

Did someone forward you this invitation? [Subscribe](#) to stay up to date!

Questions?

Send your questions and comments to NCHBHS at health@ecetta.info or (toll-free) 888-227-5125.



DEPARTMENT OF EDUCATION

500 Mriner Avenue
Barrigada, Guam 96913
Telephone: (671) 300-1631



OFF-ISLAND FIELD TRIP REQUEST

[X] Tentative Approval Request

Met	Not Met	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Field Trip Request is submitted five (5) months prior to trip schedule/plan
<input type="checkbox"/>	<input type="checkbox"/>	Goals & Objectives are provided
<input type="checkbox"/>	<input type="checkbox"/>	After receiving approval from the Associate Superintendent and Superintendent, only then the school shall proceed with further planning with students.

[] Final Approval Request

Met	Not Met	
<input type="checkbox"/>	<input type="checkbox"/>	Attach <u>APPROVED</u> Tentative Approval Request
<input type="checkbox"/>	<input type="checkbox"/>	Must be submitted three (3) weeks in advance for approval from the Associate Superintendent and Superintendent

Date: 28 April 2025 School: Simon A. Sanchez High School

TRAVEL DESTINATION: San Antonio, Texas

DATES OF TRIP: FROM: 20 June 2025 TO: 30 June 2025

PURPOSE (If applicable, attach a copy of invitation): 2025 Annual Nationals Drill Camp

NUMBER OF INSTRUCTIONAL DAYS INVOLVED: None

NUMBER OF PARTICIPANTS: BOYS: 3 GIRLS: 3

NUMBER OF ADULTS (a minimum of 1 adult/10 students; at least one adult of each gender participating):
2

Name	Position/Title
Sancho M. Burlaza Jr	Administrative Chaperone/ Army Instructor
Lutz Cabarlo	Female Chaperone

COST AND FUNDING SOURCE: Army JROTC Funds

TRAVEL INSURANCE (required by Board Policy 363) OBTAINED FROM: Moylan's Insurance
POLICY NUMBER (FINAL APPROVAL): _____

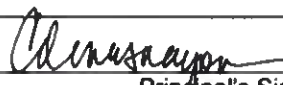
PHONE NUMBERS WHERE TRAVELERS CAN BE REACHED (In case of an emergency):
To be announced

(√) FOLLOWING DOCUMENTS ON FILE AT THE SCHOOL SITE (FINAL APPROVAL)

<input type="checkbox"/>	Copy of Travel Insurance Policy
<input type="checkbox"/>	The selection process for participants and refund policy
<input type="checkbox"/>	Academic/behavior policy (signed by participants and their parents/guardians)
<input type="checkbox"/>	Parental Permission Forms
<input type="checkbox"/>	Medical Release Forms (including medication/allergies)
<input type="checkbox"/>	Field Trip Form (if during instructional time)

Comments: _____

☒ Approved [] Disapproved



Principal's Signature

☒ Approved [] Disapproved



4/30/25

Deputy Superintendent, ESCL

[] Approved [] Disapproved

Superintendent of Education

SPECIAL NOTES:

- EFFECTIVE DATE: Thursday, November 09, 2006
- Failure to meet the criteria, the trip will be disapproved.
- Last minute invitations or eligibility as a result of winning local competitions (ROTC, Far East Tournaments, etc.) will be considered for review and action.

